

The CHKD-CME Committee evaluates the effectiveness of its overall CME program and component activities and uses this information in course planning. This is accomplished by:

- Annually reviewing the extent to which the CME mission is being achieved by its educational activities.
- Ensuring that the CME activity evaluation includes:
 - the extent to which education objectives are met
 - the quality of the instructional process
 - participants' perception of enhanced professional effectiveness
- Demonstrating that evaluation data are used in planning future CME activities.

The annual needs survey addresses the overall CME program evaluation from the participants' viewpoint. The results are shared with the CME Committee and used in program planning.

Summary evaluations are maintained as part of each individual activity file. The evaluation summaries are shared with the course director when planning for grand rounds or other CME activities. The evaluation summaries are also utilized to plan future activities as they can reveal information regarding effectiveness of speaker, appropriateness of topic and effectiveness in achieving stated objectives.

Evaluation summaries are shared with the speaker to serve as a source of feedback and suggestions for improvement.